

**MINUTES
REGULAR MEETING
NYOS SCHOOL BOARD**

Thursday, August 13, 2020

THIS MEETING WAS CONDUCTED BY VIDEO CONFERENCE IN ACCORDANCE WITH THE GOVERNOR'S AUTHORIZATION CONCERNING SUSPENSION OF CERTAIN OPEN MEETING LAW REQUIREMENTS FOR THE COVID-19 DISASTER.

1. Roll Call; Establishment of a Quorum; Call to Order

Upon determining the presence of a quorum, Dr. David Molina called the meeting to order at 6:01 PM

Board Members

Name	Office	Present	Absent	Arrived Late	Departed Early
Dr. David Molina	Community/Board Chair	X			
Vibha Monteiro	Secondary Parent/Vice Chair	X			
Kari Honea	Elementary Parent/Parliamentarian	X			
Matt Embry	Secondary Parent/Secretary	X			
Shawn Bliss	Secondary Teacher	X			
Donida Garcia	Elementary Teacher	X			
Jennifer Chidsey	Community	X			
Kim Cavett	Elementary Teacher	X			
George Gentile	Community		X		
Alyssa Moore	Community	X			
Mark Smith	Elementary Parent	X			
Elijah Churchill '22	Student	X			
Vacant	Secondary Teacher				

Staff Members

Kathleen Zimmermann	Executive Director	X			
Joey Thompson	Director of Operations	X			
Julie Atchley	Director of Academics	X			
Hweilu Chen	Director of Finance	X			
Terry Berkenhoff	Elementary Principal	X			
Samantha Gladwell	Elementary Assistant Principal	X			
Jennifer Obenshain	Elementary Assistant Principal				
Will Jaramillo	Secondary Principal	X			
Megan Podd	Secondary Assistant Principal (on leave)				
Kisha Jackson-Thompson	Secondary Substitute Assistant Principal	X			
Ashwini Patil	Assistant to the Executive Director	X			

2. Discuss and approve the consent agenda

Item	Yea	Nay	Abstain
Minutes from July 9, 2020			
Minutes from July 30, 2020			
Open Government Policy 600.020-600.080			
Discussion: Dr Molina clarified questions, reminded members they have the right move any item off the consent agenda, and provided members the opportunity to do so.			
Motion: To adopt the consent agenda as presented			
Vote Outcome: passes Unanimously	10	0	0
Motion: Vibha Monteiro			
Second: Mark Smith			

3. Discuss and approve the regular agenda

Discussion: Strike 5d & 5e; table fundraising until September meeting			
Motion: To adopt the regular agenda as amended			
Vote Outcome: passes Unanimously	10	0	0
Motion: Alyssa Moore			
Second: Jennifer Chidsey			

4. Public comment

Lisa Lamkin - Teacher, expressed support to do everything possible to protect teachers, students and staff. Expressed multiple concerns about reopening. Asked NYOS to do everything they can to push back on campus attendance.

Chris Mink - Teacher, expressed concern regarding safety protocols and school reopening. He requested the administration revisit the NYOS COVID guidelines, particularly regarding exposure, communication protocols, and for consistency and specificity

5. New Business

item a: Discuss update on the beginning of the school year and COVID-19

Discussion: Kathleen Zimmermann presented Retention rate for staff is at 95%, the highest rate to date; Retention rate for students is 95%; 50 No shows at the start of class, fewer than last year. Attendance rate is good-98%; began tracking engagement

Joey Thompson **reporated** on operations with a focus on **tecnology**, tech support, food services, upgrades and equipment for covid related safety.

Hweilu Chen presented facilities with a focus on upgrades, materials and signage for Covid related **safety**,

Julie Atchley reported on the school's is tracking and implementing remote instruction for special education and ESL learners;

Kisha Thompson presented on secondary remote instruction, tools for monitoring, resources and tools for teachers and students

Terry Berkenhoff reported on elementary attendance & participation in live groups, thanked teachers, staff, parent and students for their efforts to build relationships in the virtual environments;

Kathleen Zimmermann spoke about the processes and procedures around COVID and the opening of school; advocating on behalf of NYOS school, staff and students to state and local officials; continues to ask authorities about funding opportunities;

There was broad discussion about the 4 week extension and the original transition period;

Elijah Churchill espresed a concern regarding conflicting priorities between health and safety and financial security tied to TEA and DOE compliance regarding on site attendance. There was also concern about the equity of students of different backgrounds, a request for reassurance that admin do all it can to protect students (see **next** item). There was a concern about privacy and student internet use being tracked by the school; Dr. Molina halted discussion of privacy **the** moved to the to the agenda for the September meeting for proper announcement and posting.

item b: Discuss and vote on changes to the school calendar for school year 2020-2021

Discussion:	Kathleen Zimmermann explained that the 4 week extension would move to September 20 which would be 1 week before the fall break. Propose to move fall break up 1 week to further extend the tiime of a student free campus.faculty survey datya considered. Parent surveys were not conducted because of the time frame, but there was general agreement that this data is important. There was also general agreement reconfirmation that safety comes first and not extending the no-student period was not an option. David Molina proposed to adopt the (option 2) that extends fall break to 3 wks and decrease spring break 1 week to overlap with spring bbreaks of area schools, understanding parent survey data will be collected, and leave open the possibility of calling a special meeting to revisit the calendar for alternatives to making up the extra week of fall break.
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Motion: to adopt the calendar 2 with an option to amend upon reviewing additional data.

Vote Outcome: passes Unanimously	10	0	0
Motion: Kari Honea			
Second: Vibha Monteiro			

item c: Discuss and vote on the submission of waiver for 4-week extension of transition period

Discussion:	Kathleen Zimmermann reported that the TEA is allowing schools to apply for waivers to extend the initial 4-wk transition period of virtual-only instruction by an additional 4 wks. Dr. Molina presented current and historical data based on Austin Public Health statisticsfor the Board to use in deciding whether to authorize the extension, as required for the waiver application. Board approval required for the application.
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Motion: approve resolution to authorize the school to apply for a 4 week extension of the transition period.

Vote Outcome: passes Unanimously	10	0	0
Motion: Vibha Monteiro			
Second: Kim Cavett			

6. Committee Reports

a. Academic Oversight


Monthly PD	FERPA
Idea	First Meeting Scheduled to continue work os STAAR data

b. Board Development

PD requirements	Working on a proposal for annual professional development; tracking
Question posed	Would board be willing to stay after at some future meeting for training
Monthly PD	Family Educational Rights and Privacy Act presentation was made

c. Executive Committee

Work	Begun its work on succession preparation and improved operations
Overlap	Committee will meet with board development and succession on areas of overlap
Operations	Identify focus areas for this year. Will bring them to the Board next month
Staff Board Vacancy	Shawn Bliss reported nominations are being solicited. Expect election next month

New Committee	Donida Garcia reported the group is working on committee parameters; and evaluating discipline data for disparities		
d. Property Development			
Construction	Ground breaking has commenced, fencing has been installed and grading of the site has begun.		
Payment	NYOS is paying Kencon invoices out of cash on hand; will be reimbursed from Construction fund.		
Site Plan	Site correction, to add gymnasium, will be submitted soon.		
e. Financial Oversight			
Enrollment	1073 student enrolled; 7 open seats		
Attendance	98%		
Cash Position	Stable		
ACH Payments	Discussed revising signatory procedures to encompass ACH payments		
Skyward	Skyward implementation and data transfer ongoing; next month payroll will be done in Skyward		
7. Closing			
Item a.	Discuss items for next meeting		
Technology privacy, calendar, TEA update, Charter school performance framework			
8. Adjournment			
Discussion:	Dr. Molina called for a motion to adjourn		
Motion:	To Adjourn		
Vote Outcome:	passes	by acclamation	10
Motion:	Vibha Monteiro		
Second:	Donida Garcia		
The meeting Adjourned at	8:02 PM		
Certification			
These minutes represent a true and accurate account of the regular Board Meeting of NYOS Charter School held on Thursday, August 13, 2020			
			
Matt Embry Secretary			